



Milwaukee GAMMA, Inc.

P.O. Box 1900, Milwaukee, WI 53201-1900

Bylaws

Policy Statements

Articles of Incorporation

Bylaws Revised: November 20, 2009

Policy Statements and Guidelines Revised: January 21, 2009

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MILWAUKEE GAMMA, INC.

BYLAWS

As recommended for adoption November 15, 1985,
amended at the Annual Meeting: November 15, 1991, November 17, 1995,
November 17, 2000, November 12, 2004, and November 20, 2009.

ARTICLE I--INTRODUCTION

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- 1.1** The name of this organization shall be Milwaukee GAMMA, Inc. (hereafter, GAMMA).
- 1.2** The purpose of GAMMA shall be to provide a variety of athletic, outdoor and social events to its members and the community as determined by the common interest of its members. GAMMA will not sponsor or support candidates for political office or activities advocating political change. GAMMA activities, and GAMMA as an organization, can be publicized within our community.
- 1.3** The masculine singular gender used throughout these bylaws is a matter of convenience only, and the intent should be construed to include all persons without regard to sex, race, religion, or affectional preference.

ARTICLE II-- MEMBERSHIP

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- 2.1** The general membership of GAMMA shall be comprised of all adult persons, as defined by the State of Wisconsin, who have met the requirements of membership.
- 2.2** The requirements of membership are:
 - a.** completion of a membership application,
 - b.** current payment of membership dues, and
 - c.** payment of an initiation fee if so determined by the Board of Directors.
- 2.3** The Board of Directors of GAMMA shall have the authority to create special membership classifications; these classifications of members shall not have voting powers.
- 2.4** Members may be removed from membership in GAMMA at a general membership meeting, provided that notice of the proposed removal is given in the call for the meeting.
- 2.5** Members may be suspended by the Board of Directors for financial or behavioral misconduct detrimental to GAMMA, provided:
 - a.** the suspension is approved by two-thirds of the Board present at a Board meeting considering the suspension,
 - b.** the suspension shall not extend beyond the next annual meeting of the membership, and
 - c.** the member being considered for suspension shall be given at least ten days notice of the Board meeting and given an opportunity to present his case either verbally, or in writing at this meeting.

- 2.6** The general membership of GAMMA shall meet as necessary, but not less frequently than once every calendar year. The Annual Meeting shall be held in November.

The date, time, agenda and location of each membership meeting shall be set by the President, confirmed by the Board of Directors, and published to all members at least ten days prior to the set date.

Each general member in attendance at a membership meeting shall be entitled to one vote on all matters of GAMMA business. Absentee ballots, written and dated, shall be accepted for election of Directors; members not in attendance shall not be permitted to ballot by proxy on other matters arising in membership meetings.

- 2.7** Special meetings of the general membership may be called by the President or by the Board of Directors and shall be called upon the written request of at least ten members of GAMMA. The purpose of the meeting shall be stated in the call. Except in cases of emergency, at least ten days written notice shall be given the general membership of a special meeting.
- 2.8** The General membership, in accordance with these bylaws in an assembled meeting, shall have the authority to vote for Directors, to advise the Board of Directors and to amend these bylaws. A quorum shall be those members present at the Annual or general meeting.

ARTICLE III--BOARD OF DIRECTORS

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- 3.1** A Board of Directors shall be the governing body of GAMMA and shall, as such, be empowered and charged to oversee the administration of GAMMA within the provisions of these bylaws.
- 3.2** The Board of Directors shall consist of no more than nine voting general members of GAMMA selected in accordance with these bylaws.
- 3.3** The Board of Directors shall be elected by the general membership at the Annual Meeting, except as provided for in filling vacancies. Except as herein provided, the term of an elected Director shall be for two years, beginning in January after the Annual Meeting at which he was elected.
- 3.4** Vacancies on the Board which result from the resignation or removal of a Board member may be filled on an interim basis by the Board of Directors. The appointee shall serve as a Director until the end of the calendar year in which he was appointed.
- 3.5** All elections to the Board shall be by plurality vote of the general membership; provided, however, that, as used in these bylaws, plurality shall mean at least twenty percent of the number of ballots. Individuals receiving the largest pluralities shall fill the longest available terms. In the event a run-off is required, the number of nominees on the second ballot shall be limited to twice the number of Board seats remaining unfilled, with selections made on the basis of the largest initial pluralities.
- 3.6** Nomination shall normally be by self-nomination. Members may nominate other members, provided the nominee affirms his desire to run through notice to the Secretary or at the Annual Meeting.

- 3.7** The primary duties and responsibilities of the Board of Directors shall be:
- a.** to establish and coordinate operating policy and procedure,
 - b.** to safeguard GAMMA assets,
 - c.** to create committees as well as select committee Chairs and members annually,
 - d.** to oversee and evaluate all events and activities of GAMMA,
 - e.** to set dues and fees of GAMMA and for its activities, and to receive, review and approve budgets and reports from various committees.
- 3.8** Meetings of the Board shall be held at least every other month, supplemented by special meetings as called by the President or by any two Directors. A quorum shall be any number over half of the filled Board positions. All Board meetings shall be open to the general membership.
- 3.9** Each member of the Board shall have one vote on each motion made and seconded during any Board meeting. The vote of a simple majority of Directors present shall determine all issues unless differently provided herein.
- 3.10** Board members may be removed for just cause as decided by a two-thirds majority of all voting Directors or by recall by a majority of the total membership. Board members absent from four regularly scheduled Board meetings within the calendar year shall be considered unable to serve and automatically removed unless the Board determines the best interests of GAMMA warrant retention of said absentee.
- 3.11** Members of the Board of Directors are precluded from direct or indirect remuneration for personal services rendered in their capacities as officer or Director.
- 3.12** Upon the election of a new President by the Board of Directors, the outgoing President will assume the role of “Immediate Past President” for a one year term beginning in January following the election. The primary responsibilities of the Immediate Past President are to assist GAMMA with the transition to the newly elected President and to give guidance and direction to the Board of Directors and the organization. The Immediate Past President shall have no voting powers as a Board member but would retain the voting rights of a general member.

ARTICLE IV--OFFICERS

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- 4.1** The officers of GAMMA shall be the President, Vice President, Secretary and Treasurer.
- 4.2** The officers shall be elected from those Directors taking or continuing in office in January by a majority of those same Directors in a meeting held before the January meeting of the Board of Directors. Officers shall assume office in January and serve for one year or until their successors are elected and qualified.
- 4.3** The President shall be the chief administrative officer of GAMMA. The primary duties and responsibilities of the President shall be:
- a.** to preside over meetings of the Board of Directors and of the general membership,
 - b.** to call special meetings of the Board and the general membership as provided in these bylaws,
 - c.** to cast the deciding ballot in the event of a tie vote on all Board and membership matters or in any election,
 - d.** [deleted],
 - e.** [deleted],
 - f.** to be an ex-officio member of all committees except as herein provided, and
 - h.** to ensure that monthly bank reconciliations and an annual audit of GAMMA's financial records are performed and reported to the Board.
- 4.4** The Vice President shall act as the chief administrative assistant to the President. The primary duties and responsibilities of the Vice President shall be:
- a.** to act as the chief administrative officer of GAMMA in the absence of the President,
 - b.** to maintain records of all the tangible property of GAMMA and be responsible for the proper maintenance of said property, and
 - c.** to maintain a roster of GAMMA members, both current and historical.
- 4.5** The Secretary shall be the official recorder of all GAMMA business. The primary duties and responsibilities of the Secretary shall be:
- a.** to record and disseminate minutes of all Board and general membership meetings,
 - b.** to serve as official correspondent for GAMMA and maintain liaison with similar organizations,
 - c.** to interpret parliamentary procedure at all meetings of the Board and of the general membership,
 - d.** to maintain all records and matters of historical interest of GAMMA, and
 - e.** to give notice in accordance with these bylaws to all members of general membership meetings and to give notice to all Board members of Board meetings.
- 4.6** The Treasurer shall be the financial officer of GAMMA. The primary duties and responsibilities of the Treasurer shall be:
- a.** to receive, expend, and record all dues and other moneys on behalf of GAMMA within the guidelines set by the Board of Directors,
 - b.** to maintain appropriate records that properly reflect the financial transactions of GAMMA, and
 - c.** to present monthly financial reports on the activities of GAMMA to the Board.
- 4.7** Officers may be removed by a two-thirds majority of the Board.

ARTICLE V--COMMITTEES

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- 5.1** The Board of Directors shall, at least annually, create committees to carry out the purposes of GAMMA. The Board of Directors shall approve, with acceptance of each nominee, the Chairs and members of all committees.
- 5.2** [deleted].
- 5.3** [deleted].
- 5.4** [deleted].
- 5.5** [deleted].
- 5.6** Each committee shall contain at least one member of the Board of Directors who shall serve as liaison for the committee to the Board of Directors who shall serve as and liaison for the committee to the Board.

ARTICLE VI--GOVERNING RULES

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- 6.1** The rules contained in the current edition of Robert's Rules Of Order shall govern GAMMA in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order GAMMA may adopt.
- 6.2** Proposals for amendments to these bylaws may originate from any member. The Board shall vote to recommend that such proposed amendments be sent to the membership along with the call for the meeting. Final ratification shall be effected upon a two-thirds vote of the members present at a properly called membership meeting.
- 6.3** GAMMA may be dissolved by a two-thirds vote of the general membership. Upon dissolution, the property shall be distributed in a manner determined by the Board of Directors.

RECOMMENDED FOR ADOPTION at the Membership Meeting of November 15, 1985, based on the action of the Board of Directors on this 15th day of October, 1985, at Milwaukee, Wisconsin. Amendments added to this document based on a vote of the general membership at the Annual Meetings of: November 15, 1991, November 17, 1995, November 17, 2000, November 12, 2004, & November 20, 2009.

(Signatures of all Directors)

MILWAUKEE GAMMA, INC.

Board of Directors Policy Statements & Guidelines

Expenditure Approval

Adopted in January 1996, and amended on February 1996

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All anticipated expenditures from the treasury, other than normal recurring expenses (such as correspondence, newsletter printing, newsletter mailing, newsletter labels, and food for circles), should be brought to the Board for approval at a monthly meeting before the expense is incurred. Requests for payment of specially approved and normal expenses should be presented in writing to the Treasurer within thirty days after the expenses have been incurred.

Guidelines for Athletic Team Sponsorship

Adopted on May 7, 1996

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1. An Event Manager form must be completed and presented at a Board of Directors meeting prior to the event.
2. The Event Manager form must include a team roster, including the names of all players. Additional players or deletions of players to the team roster will need to be reported to the Board.
3. All team players must be members of GAMMA and have their membership dues current.
4. If approved by the Board of Directors, the Board will present a motion to approve payment of only the Sponsorship Fee. Individual player fees and other expenses incurred by players (i.e. travel, lodging and other expenses) are the responsibility of the players themselves.
5. A "Hold Harmless Agreement" must be signed by all players.
6. After the event, a completed "Event Information and Financial Report" must be completed and submitted to the Board of Directors at the next meeting after the event.

Placing Articles in the Newsletter

Adopted on July 9, 1996

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Only the Publicity Committee, named by the Board of Directors of GAMMA, shall have the authority to place articles in the newsletter. All other articles must be brought up for a vote of the Board.

Handling of GAMMA's Finances

Adopted on November 11, 1997, and amended on October 13, 2004

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Deposits

1. Make all deposits in a prompt, timely manner. As much as possible:
 - a. weekly,
 - b. within the month funds are received, and
 - c. avoid carrying funds on hand over the end of the month into the next month.

2. Use a style of deposit slips which provides a duplicate form to be kept for audit purposes.

3. Number the deposit slips consecutively by writing a number on each slip.

4. Although it may mean having two or more deposits on the same day, make separate deposits for the different kinds of funds received, such as:
 - a. membership (on deposit slips list check by members' names)
 - b. volleyball (do not commingle Cowles League funds with GAMMA funds)
 - c. publicity (list explanation on deposit slip)
 - d. newsletter (list explanation on deposit slip)
 - e. outdoor/athletic/recreation (list events on deposit slip)
 - f. social/cultural (list events on deposit slip)
 - g. administrative (list explanation on deposit slip)
 - h. other (list explanation on deposit slip)

Disbursements

1. Make all disbursements by check in a prompt, timely manner. As much as possible:
 - a. weekly,
 - b. within the month that invoices, statements, or requests for payment are received, and
 - c. avoid carrying disbursements over the end of the month into the next month.

2. On the memo line on the face of a check, write the invoice or statement date and number, or the reason for the request (for instance, membership fun, volleyball gym rental, newsletter postage, circle food, etc.).

3. Checks written for amounts greater than five hundred dollars should be cosigned by a second member of the Board authorized to sign checks.

Records

1. Deposit slips:
 - a. list check received for dues by members' names with amounts,
 - b. list other funds separately with explanations, and
 - c. keep a copy of each deposit slip in the pad or book for audit purposes.

2. Checkbook:

In the register, list deposits and checks in consecutive order by date and number (either deposit or check number).

3. Journal:

Use a columnar journal which shows each month's beginning cash balance; deposits by number, amount, and purpose(s); checks by number, amount, and purpose(s); and each month's ending cash balance.

4. Bank statements:

A person other than the Treasurer should reconcile the checkbook and checking account each month by using the form printed on the reverse side of the bank statement, and keep a photocopy of the statement, reconciliation form and imaged checks. The original bank statement, reconciliation form and imaged checks should be given to the Treasurer.

5. Reports:

At the end of each month prepare a Receipts and Expenditures Statement showing the beginning cash balance, receipts, cash available, expenditures, and ending cash balance for the month.

Present the report to the Board at its next monthly meeting; file a copy for audit purposes. It should be "accepted" only after an audit.

Audit

In the bylaws, ARTICLE IV, OFFICERS, paragraph 4.3, says that the president is: "h. to ensure that monthly reconciliations and an annual audit of GAMMA's financial records are performed and reported to the Board."

The annual audit should be completed by a non-Board member, as all Board members lack independence which is required under Generally Accepted Accounting Principals (GAAP) in the U.S. The auditor(s) could be a general member or non member. After the audit is complete, the Board should vote on approving the audited financials, taking into account the auditor's opinion. Upon the Boards' approval, the financials along with the audit opinion should be published to the members in the next available newsletter, with any questions directed to the President or Treasurer.

Multi-Event Policy

Adopted on June 9, 1998

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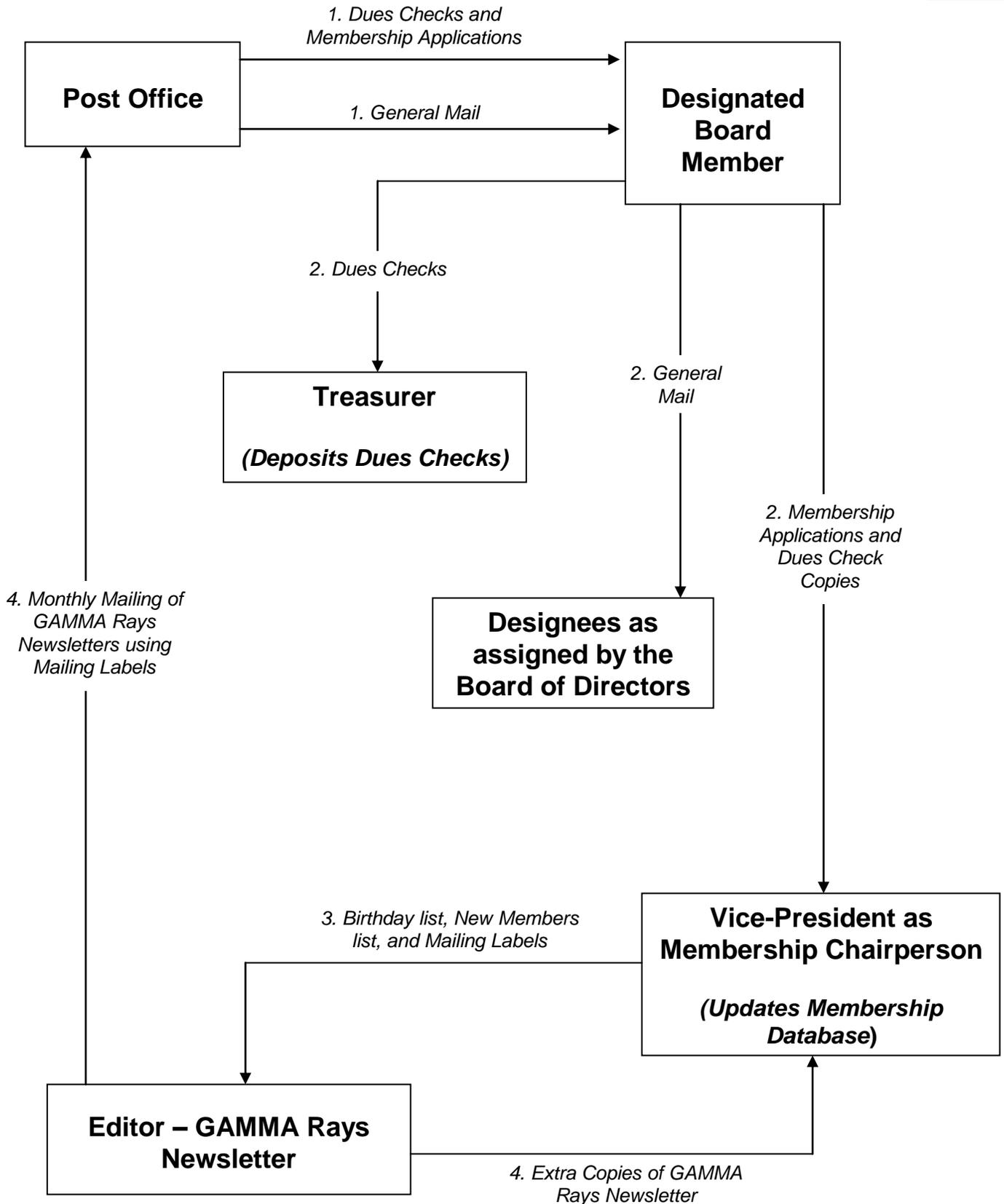
In case Event Managers wish to schedule more than one event for the same day, the following procedures are suggested:

1. Coordinators of Outdoor/Athletic/Recreational events and Social/Cultural/Dining Out events should determine whether or not the events are similar and/or major. (*similar and/or major* means the events would probably attract the same members, forcing them to choose between the events)
 - a. Both events may be scheduled for the same day if they are not *similar and/or major*.
 - b. The event first scheduled will be given preference if they are *similar and/or major*.
2. If an Event Manager or Coordinator has a concern, it should be expressed to the President so he can offer advice or make a decision.
3. If there still is a concern after this, the matter may be referred to the Board.

GAMMA Membership Committee Flow Chart

Adopted on June 10, 1997, and amended on October 13, 2004

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Awards Committee Guidelines

Amended on October 13, 2004

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COMMITTEE NAME: GAMMA Awards Committee

MEMBERS: Each year at its June meeting, the Board of Directors shall appoint an Awards Committee of two or three members of the Board and two or three members at large to this committee. One member appointed from the Board shall be designated as Chairman.

PURPOSE: The committee shall select GAMMA members to receive recognition as: Volunteer of the Year, for Innovative Event of the Year, and for other awards deemed advisable. The committee shall also recommend the type of award to be given, whether a plaque, certificate, verbal recognition, or other. No monetary awards shall be given.

AWARDS CRITERIA:

Volunteer of the Year: Members eligible for this award shall have been outstanding in serving GAMMA by managing or assisting in managing one or more events, doing or assisting with administrative work, or making special contribution of time, energy, and/or advice to make GAMMA a better organization during the twelve months from October through September. A member of the Board of Directors or the Awards Committee shall not be eligible for this award.

Innovative Event of the Year: Members eligible for this award shall have managed an event that was either new, not done for quite a number of years, or done in an entirely new way during the twelve months from October through September. It is possible that this award should not be presented some years. Members of the Board of Directors and the Awards Committee shall be eligible for this award.

Other Awards: If other awards (such as, Lifetime of Service) are deemed advisable by the committee, criteria shall be submitted in writing to the Board for approval and then the committee shall make its selections.

COMMITTEE MEETINGS: The committee shall meet as often as necessary to complete its work and shall make a written report of its recommendations at the October meeting of the Board of Directors. The committee shall be dissolved after its work has been completed.

RECOGNITION: After the Board of Directors accepts the recommendations of the committee, the Chairman of the committee shall notify the persons who have been selected and invite them to receive the awards at the Annual Meeting.

Policy Statement on GAMMA Social Volleyball

Adopted in March 1999 and amended on October 13, 2004

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GAMMA sponsors and coordinates a Social Volleyball event under the following guidelines:

1. GAMMA assumes financial responsibility in signing a contract with a location/site for social volleyball. The contract shall be negotiated and signed off by the President of GAMMA, unless another Board Member is so directed by the Board of Directors.
2. The Board of Directors will appoint a Volleyball Chairman to manage social volleyball. (cf. Bylaws, ARTICLE V, COMMITTEES, paragraph 5.6).
3. The weekly on-site Event Manager is to be a member of GAMMA.
4. Social volleyball is scheduled to provide a recreational and social opportunity for members of the gay and lesbian community, but the interest of GAMMA members is to be recognized in managing social volleyball.
5. Social volleyball is open to persons with all levels of experience.
6. Newcomers and less experienced players are welcome.
7. Inexperienced players need to understand that there is a mix of playing abilities, need to be patient while learning to improve, and are encouraged to accept constructive criticism.
8. Skilled players need to be patient with inexperienced players and avoid inappropriate and sarcastic remarks and comments regarding their skills.
9. All players are encouraged to express their concerns regarding social volleyball to either the weekly, on-site Event Manager or the GAMMA Volleyball Chairman.
10. Concerns expressed by GAMMA members and others regarding social volleyball are to be considered and answered in an appropriate manner.
11. Social volleyball is not to be considered league volleyball or to be used as a practice session by league teams without approval from the GAMMA Volleyball Chairman.

Guidelines for Use of GAMMA Email Address

Adopted on October 12, 1999

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The email address of Gamma shall be used to promote communication between members concerning past, present and future events and activities of Gamma, as defined and purposed in ARTICLE I, INTRODUCTION, paragraph 1.2, of the Bylaws of Milwaukee Gamma, Inc. This article states:

“The purpose of GAMMA shall be to provide a variety of athletic, outdoor and social events to its members and the community as determined by the common interest of its members. GAMMA will not sponsor or support candidates for political office, or activities advocating political change. GAMMA activities, and GAMMA as an organization, can be publicized within our community.”

Guidelines for the GAMMA Web Site

Adopted on July 13, 1999

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The GAMMA web site is an important tool providing members and prospective members with timely information about club activities. This document provides a guide to the webmaster for managing the site:

1. it is expected that the webmaster will be willing to manage the site for a period of one year, which can be mutually extended,
2. supervision of the site is the responsibility of the board member in charge of publicity,
3. it is important that no one be “outed” by posting material that totally identifies that person in word or picture, and
4. it is expected that updated material be posted on the site within ten days of receipt of the advance copy of the newsletter.

Keeping the site “fresh” is important. Use of pictures is encouraged as long as permission has been given by all persons in the picture. If a picture is being taken at an event with the intent on publishing it, all persons present should be told so they can decide to be in it or not. Use of last names is not permitted.

Links should be made where appropriate to provide additional information to support an event. Example: Wisconsin Shoreline Cruise with a link to <http://www.ssbadger.com>. Include all links with the information. Items to be listed in a separate links page must be approved by the publicity board member. Changes to these guidelines can occur with the approval of the Board.

GAMMA Guest Guideline

Adopted on February 7, 2007 and revised on January 21, 2009

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The purpose of this guideline is to provide our members, as well as the general public, with information regarding Milwaukee GAMMA, Inc.'s guest policy. As a social organization that relies on members for support and recruitment of new members, bringing guests to events is encouraged. However, we are a membership organization and the ultimate goal is for guests to join and fully participate in the organization as paid members.

1. GAMMA members may invite and bring adult guests to events. The member is asked to notify the host/event manager before the event as a courtesy.

There is no limit to the number of guests a member may invite during the year. However, if a member is planning to bring more than 2 guests to an event, the member must contact the event host/manager first to be sure it's okay.

2. A non-member may attend 2 events as a guest in a membership year. After attending a second event as a guest, it is expected that the person become a member before attending additional events. Exceptions can be made by the Board of Directors.
3. Non-members wishing to attend an event without an invitation of a specific member may do so by speaking to any Board member and making appropriate arrangements. In these situations the host/event manager must be notified and given the opportunity to limit attendance to members and accompanied guests only.
4. Attendance at GAMMA events and activities shall be restricted to persons 21 years of age and older.
5. Social volleyball is open to both members and non-members. No prior arrangements need to be made for non-members to attend. However, members, as well as non-members, are asked to notify the volleyball coordinator as a courtesy if they are expecting to attend. The fee for members and non-members will be the same.

Code of Conduct

Adopted by Board of Directors May 11, 2010

Rules of Conduct – Respect for Others – Responsibility for all actions.

Purpose Statement

1. Our mission Statement: The purpose of Milwaukee GAMMA, Inc. (GAMMA) shall be to provide a variety of social cultural and recreational events to its members and the LGBT community, as determined by the common interest of its members. This code of conduct creates an environment that supports our mission statement.
2. GAMMA is committed to the safety of its members and respect for facilities and properties that we use during our activities. GAMMA is committed to creating an environment where there is respect for others and responsibility for our actions. GAMMA will exercise zero tolerance to any form of violence, vandalism or inappropriate behavior toward others or at the facilities or properties that we use. Facilities or properties herein refer to any restaurants, parks, recreational buildings or privately owned properties.
3. The goal of these rules of conduct are to promote a positive, safe, enjoyable and supportive environment for GAMMA members and the community in which we interact.

Scope

1. Inappropriate behavior and violence for the purpose of this procedure, while participating in GAMMA events, includes, but not limited to, the following:
 - a. Loud verbal assaults directed at the members or others we interact with deemed to be aggressive or intimidating or having the potential of inciting violence.
 - b. Threats and/or attempts to intimidate.
 - c. Throwing of articles in a deliberate or aggressive manner.
 - d. Aggressive approaches to another individual (physical/verbal).
 - e. Physical striking of another individual.
 - f. Attempts to incite violence.
 - g. Theft of property.
 - h. Possession of weapons, with the exception of events such as hunting.
 - i. Vandalism to a building or property.
 - j. Refusal to follow the rules of facilities or properties that we use.
 - k. Racial or ethnic slurs.
 - l. Drunkenness or use of illegal drugs.
 - m. Harassment (engaging in a course of vexatious comment or conduct that is known or ought reasonably to be known to be unwelcome).
 - n. Lewd or sexually inappropriate behaviors or speech that is not welcome by the intended individual or to the environment.

Duty to Report

1. GAMMA members are requested to report inappropriate behaviors to the event coordinator. It is appropriate protocol for dealing with any difficult situation during an event in a facility or property to report the situation to the event coordinator. It is protocol for the event coordinator to approach the situation.
2. If a GAMMA member(s) are found to be breaking the law or in danger, depending on the gravity of the situation, it is protocol to report the situation to the event coordinator first. If the gravity of the situation warrants it, calling 911 may be the most appropriate and first line of action.

Consequences of Non-Compliance

1. Individuals who engage in any unacceptable behavior as defined in this Code of Conduct may, depending on the severity, receive one warning or be barred immediately from the event environment by the event coordinator.
2. An individual who is brought to the attention of the GAMMA board for review of behavior could have his/her membership suspended for a period of time or be removed from GAMMA permanently at the discretion of the GAMMA board and in accordance with the By-Laws of Milwaukee GAMMA, Inc. (displayed below)

Appeal Process

1. Individuals who have been suspended or removed from GAMMA may appeal any decision of the board by submitting a request, in writing, to the GAMMA board.
2. The GAMMA board will review the request and make a determination at their discretion in accordance with the By-Laws of Milwaukee GAMMA, Inc.

ARTICLES OF INCORPORATION

Executed by the undersigned for the purpose of forming a Wisconsin corporation under Chapter 181 of the Wisconsin statutes, WITHOUT STOCK AND NOT FOR PROFIT.

Article 1. The name of the corporation is Milwaukee GAMMA, Inc.

Article 2. The period of existence shall be Perpetual

Article 3. The purposes shall be to provide a variety of athletic, fraternal, and social events to its members and the community as determined by the common interests of its members. The Corporation may engage in any further lawful activities authorized by Wisconsin Statutes and not prohibited by the by-laws of this corporation.

SEP 19 80 3 48 PM '80 35.00

Article 4. Location of the principal office in Wisconsin is 2511 North Farwell Ave., Unit 1
(Include street & number, city, state and ZIP code) Milwaukee, Wisconsin, 53211

Article 5. Name of the initial registered agent is J. Robert Moore

Article 6. Address of the initial registered agent is 2511 North Farwell Avenue, Unit 1
(Include street & number, city, state and ZIP code) Milwaukee, WI 53211

Article 7. These articles may be amended in the manner authorized by law at the time of amendment.

M-21375

SPECIAL INSTRUCTION

PLEASE NOTE: The number of members of the board of directors, or the manner in which that number is determined, must be established either in these articles of incorporation OR in the by-laws of the corporation. You may USE ONE of the following "Article 8" and CROSS OUT the one that is not used, or substitute wording of your choice.

Article 8 The affairs of this corporation shall be managed by a Board of Directors; the number of directors shall be fixed by the by-laws, but shall not be less than three. Elections to the Board shall be made by the members; the frequency and conduct of elections and the term of office of the officers and directors shall be determined by the by-laws.

Article 9. The names and addresses of the initial Board of Directors are:
(Include street & number, city, state and ZIP Code)

- | | | |
|---|---|---|
| Byron Allston
820 E. Mason, Apt. 52
Milwaukee, WI 53202 | J. Robert Moore
2511 N. Farwell, Unit L
Milwaukee, WI 53211 | Dennis Wanless
709 E. Juneau Ave.
Milwaukee, WI 53202 |
| John Cowles
5861 N. Shoreland
Whitefish Bay, WI 53217 | Stanton Peters
1024 N. Glenview Ave.
Wauwatosa, WI 53213 | |
| Bill Grasc
913 E. Kilbourn, Apt. 2
Milwaukee, WI 53202 | Norbert Siebeneich
839 N. Marshall, Apt. 59
Milwaukee, WI 53202 | |
| Rich Johns
1919 North Summit, #10D
Milwaukee, WI 53202 | Ronald Thomas
1200 E. Singer Circle, #22
Milwaukee, WI 53212 | |

Article 10. (Membership provisions)

The general membership of Milwaukee GAMMA, Inc. shall be comprised of all adult persons, as defined by the State of Wisconsin, who have: (a) completed a membership application, and (b) paid the set initiation fee, (c) paid the current dues, and (d) been sponsored by an existing member of the corporation.

Other membership provisions, including provisions for setting dues and accepting and discharging members, determining of voting rights, and setting of classifications and rights of membership shall be specified in the by-laws of this corporation.

Article 11. (Other provisions)

The by-laws of this corporation, once adopted by the initial Board of Directors and the membership, can only be changed by the membership of the Corporation in accordance with provisions in the by-laws.

Article 12. The name and address of incorporator (or incorporators) are:

NAME	ADDRESS <small>(street & number, city, state and ZIP Code)</small>
Ronald C. Thomas	1200 E. Singer Circle, #22, Milwaukee, WI 53212
J. Robert Moore	2511 N. Farwell, Unit L, Milwaukee, WI 53211

Executed in duplicate on the 16th day of July, 19 80

All incorporators
SIGN HERE

Ronald C. Thomas
J. Robert Moore

STATE OF WISCONSIN

County of _____

Personally came before me this 16th day of July, A.D. 19 80
the above named Ronald C. Thomas and J. Robert Moore

to me known to be the person who executed the foregoing instrument, and acknowledged the same.

Philip T. Noedel
Notary Public

My Commission expires 5/29/83



This document was drafted by

J. Robert Moore
(Name of Person)

Please print or type

See instruction M

READ THE INSTRUCTIONS ON THE REVERSE SIDE
AND PLEASE FILL OUT THE RETURN ADDRESS BOX

ARTICLES OF INCORPORATION (Non-stock)

\$35.00

Milwaukee GAMMA, Inc.

- Milwaukee -

Mail Returned Copy to:
(FILL IN NAME AND ADDRESS HERE)

J. Robert Moore
2511 N. Farwell, Unit L
Milwaukee, WI 53211

STATE OF WISCONSIN
FILED
AUG 18 1980
VEL PHILLIPS
SECRETARY OF STATE

INSTRUCTIONS AND SUGGESTIONS

- A. Prepare in **DUPLICATE ORIGINAL**. Furnish Secretary of State two identical copies of the articles of incorporation. (Mailing address: State Capitol, Madison, Wisconsin 53707) One copy will be retained (filed) by Secretary of State and the other copy returned as you indicate on the form above. The copy that is returned **MUST BE RECORDED WITHIN 60 DAYS** with the Register of Deeds of the county in which the principal office of the corporation is located. Corporate existence commences when the articles are left for record at the Register of Deeds.
- B. Have the **INCORPORATOR SIGN** before a Notary Public. The number of incorporators may be one or more, but all the incorporators listed on the articles must sign. Make sure that both of the copies have **ORIGINAL SIGNATURES**. Carbon copy, xerox, or rubber stamp signatures are not acceptable.
- C. Notary Public must **SIGN AND AFFIX SEAL** on both copies of the articles, and complete his statement in the area provided. Make sure that original signatures and seal impressions appear on both copies.
- D. **SEND THE FILING FEE** of \$25 with the articles. Your cancelled check is your receipt.
- E. Article 1. The name must contain "Corporation", "Incorporated", or "Limited", or the abbreviation of one of these words.
- F. Article 2. Insert "perpetual" or set any limitation desired.
- G. Article 3. May show definite purposes or may use language to the effect that the corporation may engage in any lawful activities authorized by Chapter 181. (The statute expressly states that it is **NOT** necessary to enumerate the powers.)
- H. Article 4. Give complete address of the corporation's principal office in Wisconsin, including city, town or village, and street and number, if any, and ZIP code.
- I. Articles 5 & 6. The corporation must have a registered agent in Wisconsin, be sure and show a complete address for the registered agent including street and number, city and zip code.
- K. Article 12. This article must set forth the method of accepting and discharging members, any denial or restriction of voting rights, and any classification of members (including distinguishing features of each class) IF the specification that the by-laws cover these matters. If the corporation is to have no members, Article 10 must so state. In this instance, the manner of election or appointment of directors must be set forth OR the specification that the by-laws cover these matters.
- L. Article 11. Provides space for the insertion of any other provisions which may be desired.
- M. Section 14.30(14) Wisconsin Statutes provides that this document shall not be recorded unless the name of the person (individual) who, or the governmental agency which, drafted it is printed, typewritten, stamped or written thereon in a legible manner. The statement appearing on page 3 of this form, if completed, complies with this provision. Be sure it is completed on each of the copies.
- N. Corporations that expect to apply to Internal Revenue Service for **TAX EXEMPT STATUS** are advised to consult that agency before preparing their articles of incorporation. Particular language and specifications must be included in the articles of incorporation in order to meet federal tax code requirements.

UNITED STATES OF AMERICA

The State of Wisconsin



DATE: August 18, 1960

OFFICE OF THE SECRETARY OF STATE

TO ALL TO WHOM THESE PRESENTS SHALL COME:

The undersigned, as Secretary of State of the State of Wisconsin, hereby certifies that, on the date above written, Articles of Incorporation of

Wilwaukee GAMA, Inc.

were filed in my office under the provisions of Chapter 181 of the Wisconsin Statutes, for an organization to be formed

WITHOUT STOCK AND NOT FOR PROFIT.

THE STATE OF WISCONSIN does hereby grant unto said organization the powers and privileges conferred upon such organization by the Wisconsin Statutes for the pursuit of any purposes lawful under Chapter 181 of the Wisconsin Statutes except as such purposes may be further limited in said Articles.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal, at Madison, on

September 10, 1960

Vel Phillips
VEL PHILLIPS
Secretary of State

SEE REVERSE FOR MORE INFORMATION



OFFICE OF THE
REGISTER OF DEEDS

5418534

The undersigned, as Register of Deeds of
(COUNTY) Milwaukee
County, Wisconsin, certifies that on
(DATE) AUG 31 1980

there was received and accepted for record in my office, instrument(s) bearing the certificate of the Secretary of State of the State of Wisconsin, and described as

Articles of Incorporation Amendment(s) to Articles of Incorporation *
 Articles of Dissolution Articles of Merger * Name Reservation *
 Articles of Consolidation * Restated Articles *
 Change of Registered Office and/or Agent Intent to Dissolve OF

LIST CORPORATE

NAMES HERE Milwaukee GAMMA, Inc.

(S E A L) Witness my hand and official seal on AUG 21 1980 (DATE)

Walter D. Bergin
Register of Deeds

Please return executed Certificate to:
Office of The Secretary of State
244 W. Washington Avenue
Madison, Wisconsin 53702

(* Please identify documents by date of filing with Secretary of State)

1979 Reprinted Form